

Biweekly Payroll Calendar

All employees should add their timecards to Oracle daily
 Timesheets for previous week are to be submitted each Monday
 Managers are responsible for approval of all timesheets every Tuesday by noon
Dates are subject to change

Payroll Number (Payroll Use Only)	Pay Period Dates	Pay Date
1	12/08/2025 – 12/21/2025	01/02/2026
2	12/22/2025 – 01/04/2026	01/16/2026
3	01/05/2026 – 01/18/2026	01/30/2026
4	01/19/2026 – 02/01/2026	02/13/2026
5	02/02/2026 – 02/15/2026	02/27/2026
6	02/16/2026 – 03/01/2026	03/13/2026
7	03/02/2026 – 03/15/2026	03/27/2026
8	03/16/2026 – 03/29/2026	04/10/2026
9	03/30/2026 – 04/12/2026	04/24/2026
10	04/13/2026 – 04/26/2026	05/08/2026
11	04/27/2026 – 05/10/2026	05/22/2026
12	05/11/2026 – 05/24/2026	06/05/2026
13	05/25/2026 – 06/07/2026	Thursday 06/18/2026**
14	06/08/2026 – 06/21/2026	07/03/2026**
15	06/22/2026– 07/05/2026	07/17/2026
16	07/06/2026 – 07/19/2026	07/31/2026
17	07/20/2026– 08/02/2026	08/14/2026
18	08/03/2026 – 08/16/2026	08/28/2026
19	08/17/2026 – 08/30/2026	09/11/2026
20	08/31/2026 – 09/13/2026	09/25/2026
21	09/14/2026 – 09/27/2026	10/09/2026
22	09/28/2026 – 10/11/2026	10/23/2026
23	10/12/2026 – 10/25/2026	11/06/2026
24	10/26/2026 – 11/08/2026	11/20/2026
25	11/09/2026 – 11/22/2026	12/04/2026
26	11/23/2026 – 12/06/2026	12/18/2026
27	12/07/2026 – 12/20/2026	Thursday 12/31/2026**

** = Please note to have direct deposit set up on these pay dates due to college closures, paper checks will be available on the next business day

Managers should be mindful of pay period dates when requesting pay changes, stipends, etc.